

WEST LULWORTH PARISH COUNCIL

Minutes of the meeting held at West Lulworth Village Hall on Monday 6 October 2014 at 7:30pm

Councillors present: Mr J Davey (Chairman), Mr N Miller, Mrs V King, Mrs M Colvin, Mr M Whittle, Ms C Matthews, Mr E De Chazal, Miss S Jackson, Mrs C Neal.

In attendance: County Councillor Mike Lovell
District Councillor Barry Quinn
Miss E Blake (Clerk)
5 members of the public

14/15/066 Public Questions and Discussions Period

- a) Mrs Lakeman asked for an update on the bus shelter. A licence has been drafted and the Parish Council discussed it later in the evening, see 14/15/074.
- b) Ms Lawrence noted the minutes on the website were not up to date as the last ones detailed are from June. August and September minutes will go on the website once they are approved and signed.

ACTION: Clerk to check website and ensure up to date minutes are displayed.

14/15/067 Apologies

Apologies received on behalf of Lt Col Waugh and PC Claire Jephcott.

14/15/068 Declarations of Interest

Councillor de Chazal (Cllr) declared an interest in the planning application 6/2014/0460.

14/15/069 Minutes

The minutes from the meetings held on Monday 4 August 2014 and Monday 1 September were agreed as being a true and accurate representation of the meeting and were duly signed by the Chairman. Minutes of the meeting held on Monday 12 May were amended after further investigation showed an inaccurate statement at section 13/14/212.

Minutes now show the application TWA/2014/0071 was considered but that there were no objections.

ACTION: Clerk to update website with minutes approved and inform Mr and Mrs Orchard.

14/15/070 Reports from District And County Councillor

a) County Councillor Mike Lovell brought the new Corporate Plan which is just for one year rather than the usual three years.

b) Highways have been out attending to grips and gullies although he wasn't aware if they had attended West Lulworth yet.

c) A County Boundary Review is commencing with talk of increasing the number of Councillors by one. This would be a problem for areas such as Cllr Lovell's which are far reaching but do not hold many people.

District Councillor Quinn added that is a concern that the Boundary Commission never joined up. A number of boundaries have already changed at the District Review but the County review was not done in sync. The Boundary Commission are concerned with the numbers of electorates rather than the size of an area.

d) Cllrs Lovell and Quinn attended a network meeting at Dorset County Council to discuss a road improvement plan for Holmebridge junction onto Wareham Road as recent works have exacerbated existing problems.

e) There is a meeting next week when the Community Governance report looks to change the current system to a committee system with two committees with delegated powers. Currently the full Council meets on the second Tuesday each month. If a committee system is instigated there will be two meetings, one monthly and one six-weekly, and this could be confusing to the public.

f) Another cycle race raised concerns with the lack of notice and proliferation of these types of races.

g) Cllr Matthews asked Cllr Lovell if he is aware that last week was the first time grass cutting had taken place in the village this year and only the road up to Durdle Door had been attended to and not down to the end of Church Road/Main Road junction which still has nettles overgrowing onto the path. Cllr Lovell had been informed the grass cutting had been carried out and he believed there was more money for grass cutting this year compared to previous years.

Cllr Lovell suggested land owners are responsible for hedge cutting but Cllr Davey clarified that it was never a formal hedge just a fence with brambles.

Cllr Whittle added the drainage still hadn't been attended to despite a visit by the Highways Officer. Cllr Davey confirmed Farm Lane and The Triangle had been missed out. Cllr Quinn suggested raising a job on the D4U website and Cllr Lovell added he could then follow it up.

Cllr Davey informed Cllr Lovell that this problem has been going on for years and long term there needed to be a pavement on the road up to Durdle Door although Cllr Lovell thought there was little chance of that due to lack of funds. Cllr Quinn suggested the matter could be raised at the Highways Liaison meeting taking place on 29 October.

h) Cllr Lovell confirmed that the Planning Committee were still due to meet on Thursday 23 October although he will unfortunately be away. Cllr Davey asked that any change to the date be notified to the Parish Council.

14/15/071 Planning Applications / Updates on Previous Planning Applications

6/2014/0460 Farm Lane (Old Farm House), BH20 5SP. *Cllr de Chazal left the room (8:10pm) as the planning application is his own.* All agreed there were no objections to the application.

6/2014/0467 Main Road (37), BH20 5RJ. All agreed there were no objections to the application.

ACTION: Clerk to forward decisions to Purbeck District Council (PDC) Planning Officer.

Cllr de Chazal returned to the room (8:17pm).

14/15/072 Applications for Tree Works / Updates on Previous Tree Works Applications

TWA/2014/0171 Main Road (27), BH20 5RL. Cllr Matthews felt the application to fell a group of sycamores was appropriate but Cllr Davey disagreed as he understood permission had been given for a crown reduction and sycamores pollard well. Cllr Matthews responded that she likes to keep trees if they have been well maintained but these haven't and as the PDC Tree Officer stated they have low amenity. The trees have little anchorage and it is believed if nothing is done the trees will still fall. Cllr Lovell suggested replacement trees. Apart from Cllr Colvin who abstained all agreed to felling as long as they are replaced otherwise only crown reduction to be carried out.

TWA/2014/0172 The Triangle (Wayside), BH20 5RR. Cllr Miller had noticed the ash tree is very bushy as it was trimmed a few years ago and now needs thinning out. Cllr Davey asked if reduction and thinning be considered rather than felling and Cllr Matthews concurred that it should not be felled to the base as it will sprout out again.

ACTION: Clerk to forward comments to PDC Tree Officer.

14/15/073

Finance

The audit report and the budget report up to the end of September 2014 were accepted.

The following were approved for payment, proposed by Cllr Colvin and seconded by Cllr Miller:

Audit Fee	BDO	Cheque 000709	£120.00
Clerks salary (Sep)	Miss Blake	Cheque 000710	£198.20
Grass cutting	Mr Vallance	Cheque 000711	£130.00
Website maintenance	Mr Wheatley	Cheque 000712	£60.00

The following receipts were noted:

Interest on Playground account	£0.19
Precept (2 nd half year)	£7,000.00
Special award (Dorset Best Village competition)	£100.00

14/15/074

Consultations and New Items for Discussion or Report

a) A draft bus shelter licence has been provided and Councillors discussed their concerns which are listed below:

- 1) The Parish Council is a legally constituted body which must act and be seen to act in a proper manner. To this end the definitions should include a reference to the Grant of Planning Permission (6/2013/0582). This document defines the use of the designated area as a “bus shelter for members of the public” i.e. a public bus shelter. It further states that “it shall be kept available for this purpose at all times”. This implies that clause 1.4 Designated Hours contravenes the planning consent and should be removed from the Licence.
- 2) The Parish Council meets monthly and so could not meet the 28 day requirements. It has been suggested that 60 or 90 days would allow for the issues to be placed on the agenda, discussed and responded to in a proper manner.
- 3) The Parish Council cannot commit itself to unspecified or unquantified expenditure. Several of the clauses in the Licence appear to leave the Council open to extra expenditure which needs to be defined.
 - i. The licence fee should be reviewed annually.
 - ii. The annual increase should be no more than the Retail Price Index (RPI) or Consumer Price Index (CPI) which ever is the greater.
 - iii. The Licensors cost would normally be met by the Licensor. In this case they could form part of the insurance claim. If the costs were to be met by the Parish Council a maximum amount would have to be specified.
 - iv. The Parish Council will attempt to quantify the cost of meeting the indemnity clause.
 - v. The Parish Council will arrange for the bus shelter to be cleaned at least two times a month.
- 4) The Access ways should be identified on the plan so the Licensor and the Licensee have a common understanding of the relevant areas.
- 5) The Licensor shall give notice to the Licensee of the sale of the designated area or building so that the Licensee may have an opportunity to bid for the bus shelter to retain it as a community facility.

Cllr Lovell suggested that the bus shelter could be registered as a community asset. Cllr Davey asked if the use of a solicitor should be considered and all agreed.

ACTION: To contact DAPTC for recommendations of a solicitor.

Councillors Lovell and Quinn and three members of the public left the meeting (8:50pm).

b) Salt/ Grit should have now been delivered. Order forms have been provided should further

stock be required.

c) DWP Consultation on street cleaning and litter – this was delegated to Cllr Davey who will compile a response along with Cllr Miller.

d) Dorset Fire & Rescue Service consultation gave three options to the fire service to enable cost savings. All agreed the most preferable option was for Dorset Fire Authority to stay independent but increase collaboration with Bournemouth Borough Council, Dorset County Council and the Borough of Poole.

ACTION: Clerk to forward comments.

e) Remembrance Day – notification has been given that an Agenda will soon be sent from Lulworth MOD Camp for the memorial day event. Cllr Colvin remarked that the MOD would clean the memorial and George Dale will obtain the wreaths despite the Royal Legion club no longer being open. Cllr Miller wondered if a cheque made out to the British Legions, as in previous years, could then be given to George.

ACTION: Cllrs Davey and Miller to clarify who to give donation cheque to.

f) DAPTC AGM Motions – Councillors agreed with the resolution for equal time to be given to objectors to a planning application for illustrated presentations. There were no comments on the resolution to forego annual parish meetings where full Parish Council meetings take place on a monthly basis.

ACTION: Clerk to forward comments to DAPTC.

g) An Aster playground inspection identified the slide has rough wood at the side. Cllr King informed the meeting that she now has maps of land ownership around the playground areas.

ACTION: Cllr Miller to check slide and report back. Cllr King to provide copies of map to all.

h) Village maintenance – agenda item for next meeting.

i) Openness of Local Bodies Regulations 2014 are now in place and will need to be included at the annual review of Standing Orders.

j) The Navitus Bay response is due. Councillors are still opposed to the proposal.

k) Feedback from the recent Dorset Best Village Awards indicated points were lost due to the state of the notice boards.

ACTION: Cllr Miller to investigate replacement notice boards.

14/15/075 Ongoing Actions/ Updates from Previous Meetings

a) A third memorial quote is needed; suggestions were made to contact Mr Scott Lewis at The Triangle. Mr Brian Rigler has inspected the site and thinks repairs will not be as extensive as initially thought. If using lime mortar it would need two to three frost-free weeks to dry so repair may have to wait until approx April 2015.

ACTION: Cllr Miller to contact Mr Lewis for a quote for memorial repair.

b) The bus shelter was discussed earlier in the evening.

c) Hedges and verges are still in need of maintenance.

ACTION: Clerk to enquire why Church Road/ Main Road junction has not been cut.

14/15/076 Neighbourhood Planning

Cllr Davey suggested asking Sue Bellamy to attend the next Parish Council meeting to discuss the SLA.

ACTION: Clerk to send invitation.

14/15/077 Feedback from meetings

None

14/15/078

Training

Wed 8 Oct, PDC, Wareham, 2:30pm - Material Planning Considerations.

ACTION: Cllr de Chazal to confirm availability to attend and inform Clerk for booking.

14/15/079

Footpaths

No new items.

14/15/080

Correspondence

A letter of complaint was received about the convenience store. Cllr Davey pointed out the complaint concerned the banners displaying shop opening times. Cllr Matthews is aware the banners need removing but has been very busy. The one near the shop are unable to be accessed due to the overgrowth of nettles surrounding it.

ACTION: Store banners to be removed.

14/15/081

Items of information and Items for the next Agenda

Hedges and verges

Risk assessment

Village maintenance

14/15/082

Date of the Next Parish Council meeting

The next Parish Council meeting will be held on Monday 3 November 2014 at 7:30pm at West Lulworth Village Hall.

With no further business the meeting was closed by the Chairman at 9:35pm.

Chairman:

Date: