

# ***WEST LULWORTH PARISH COUNCIL***

Minutes of the Parish Council Meeting held at West Lulworth Village Hall  
on Monday January 7<sup>th</sup> 2013 at 7.30p.m.

## **Councillors**

**Present:** Mr P Simpson (Chairman)  
Mrs M Colvin  
Mr J Davey  
Mrs V King  
Mr D Knight  
Mr N Miller  
Mrs E Rudd  
Mr M Whittle

**In attendance:** County Cllr Lovell  
District Cllr Quinn  
Mrs Julie Wright (Clerk)

12/13/160 **Public Discussion Period**

12/13/161 **Apologies**  
None

12/13/162 **Grant of Dispensations and Declarations of Interest in items on the agenda**

**a) Grant of Dispensations**

Eight written applications had been made for a dispensation from Mr Simpson, Mrs Colvin, Mr Davey, Mrs King, Mr Knight, Mr Miller, Mrs Rudd and Mr Whittle. The Clerk granted dispensations to all of the above Councillors as so many members of the Parish Council have a disclosable pecuniary interest that it would impede the traction of the business as the meeting would be inquorate.

**b) Declarations of Interest**

Many members have an interest in the Weld Estate due to being employed or tenants of the Estate but this is not a prejudicial interest. (refer minutes 17<sup>th</sup> December 2012).

12/13/163 **Minutes of the Parish Council meeting held on December 3<sup>rd</sup> and the minutes of the extraordinary meeting held on December 17<sup>th</sup> 2012**

The minutes of the Parish Council meeting held on Monday December 3<sup>rd</sup> 2012 were approved and signed by the Chairman.

The minutes of the extraordinary Parish Council meeting held on Monday December 17<sup>th</sup> 2012 were approved and signed by the Chairman.

12/13/164 **Planning Applications**

a) **6/2012/0814** - The Triangle (Workshop Adj. 52), West Lulworth, BH20 5RP.

Demolish part of existing workshop, erect extensions to form two storey dwelling; form new vehicular access (Extend time limit of PP 6/2009/0626).

The Parish Council has no objections to this planning application.

12/13/165 **Update on Previous Planning Applications**

a) **Correspondence received about the Cove Plans.**

Correspondence between Mr Simpson, District Cllr Quinn and Mr James Weld had been circulated.

Two issues were of main concern to the Parish Council:

1. The location of the toilets: Mr Weld has stated that a museum in the pumping station had been considered at an early stage but this was not economically viable. Keeping the toilets in their current location and to have a museum in the pumping station is not an option.

A comment was made that to place the toilets where they currently are seems more commercially viable as it would be quicker as all the pipe work is already there.

Mrs Colvin left the last meeting upset due to a comment by another Councillor about how she voted at the meeting. Councillors were dismayed to hear this.

If the area does not have good toilet facilities then people will not visit West Lulworth. If people do not visit the area then the local businesses will suffer.

This application could have been split into three separate planning applications rather than one large application.

There has been no decision on this planning application by the officer. The application will be determined by Purbeck District Council and not the National Planning Authority.

District Cllr Quinn has put a marker down to refer this application to the Planning Board but to do so will require good planning grounds.

The District Council is handing over the toilets. The Cove toilets cannot be repainted until the weather is dry.

Mr Simpson pointed out that if the Council was too intransigent in considering this application it might result in nothing being done and the toilets remaining in their present dire state.

The Jurassic Coast has not made comments on the application yet.

This is a big application for the village, need to get it right.

## 2. The Beach Cafe

a) Erosion. Mr Mike Goater, District Engineer, and Mr Weld's engineers advice has not yet been resolved. Over the holiday period there were landslips and these will need to be addressed.

b) Changes to the plans were distributed. New plan shows current foundations and the extent of the extension to the Cafe. The sleeper wall will protect the foundations. Room has been freed up for the steps. The Parish Council's concern over the fencing had not been addressed.

Purbeck District Council (PDC) would like the plans to be resubmitted rather than have amendments.

c) Mr Kirkby has approached Richard Drax MP who has written to Ed Vasey asking for his view i.e. about the Jurassic Coast.

d) Mr Simpson again warned the Council of the need for something to be done with this building before it is destroyed by the sea but undertook to discuss the Council's concerns with Mr Weld in the hope that a satisfactory solution could be found.

It was agreed that the Parish Council should not change their view about the Cove planning applications.

b) **6/2012/0635** - Main Road (Gatton House Hotel), West Lulworth, BH20 5RL.

Change of use from granny annexe to 2 new guest bedrooms. **Approved.**

c) **6/2012/0650 and 6/2012/0651** (Listed building Consent) - Main Road (25 - Amy Cottage), West Lulworth, BH20 5RL. Re- timber and re- thatch roof. **Approved.**

- d) **6/2012/0689** - Main Road (Cove House), West Lulworth. Change of Use to Bed and Breakfast. **Approved.**

12/13/166 **Finance**

- a) Payment schedule

The following payment schedule was approved for payment having been proposed by Mrs Colvin and seconded by Mr Miller. This motion was carried unanimously.

<b>Payee</b>	<b>Amount</b>	<b>Cheque number</b>
Clerks' salary (Dec and Jan) plus an additional 4 hours	£420.12	000664
DCC Pension Payment - Dec	£51.91	000665
DCC Pension Payment - Jan	£51.91	000666
Lulworth Estate A Fund (rent for play area)	£50.00	000667
Rent for Village Hall (Oct – Dec inclusive)	£45.00	000668
PDC Planning training	£50.00	000669
Viking (Toner/paper)	£66.58	000670

**It was resolved** that the above payment schedule was paid.

- b) Receipts

The following receipt was **noted**:

Interest on Playground Account £0.19

- c) December's Budget report 2012/13

December's Budget report was **noted**.

- d) Purchase of a Cradle Swing

It was agreed to defer a decision on the purchase of a single swing. The area needs to be checked for the required room for the swing. The seat may need to be moved. A professional company will be needed to move the seat, prepare the ground and install the swing.

Three quotes will be required for the groundwork and installation of the swing.

**Action:** Mr Simpson and Mr Miller will obtain the quotations for this work.

- e) Budget 2013/14 and Precept setting

A draft budget was circulated with the papers for this meeting.

A donation should be made to the Church for maintenance of the churchyard and this should be added to the budget £600. £2,000 will be placed into earmarked funds for coming years in case the Parish Council does not receive the full amount of its Precept request.

The total income required from the precept for the financial year 2013/14 is £12,000.

It was proposed by Mr Davey and seconded by Mr Miller that the precept for the financial year 2013/14 was £12,000. This motion was carried unanimously and **resolved**.

- f) Donation requests from Citizens Advice Bureau and Victim Support.

These will be considered at the next meeting.

**Action:** The Clerk will contact Victim Support to find out how many people in this area have received their support.

12/13/167 **Reports from District and County Councillors**

a) **County Cllr Lovell's Report**

i) County Cllr Lovell has spoken about flooding with Dorset County Council (DCC) and there will be a conference on flooding to know who should be doing what. County can now enforce ditch clearance. DCC are the lead agency and have a flood risk management team.

Environment Agency are responsible for maintenance of main rivers, PDC District Engineer can enforce local land drainage.

ii) Flooding at the Cove. The water is coming up through the floor from a spring in the Heritage Centre. Bigger culverts are required in the car park with a pipe taking the water down to the cove.

The water table in this area is at its highest possible.

A site meeting is needed to find out what can be done, who will do it and when it will be done.

iii) There is money available for people whose homes are at risk of flooding. Details of the Property Level Protection scheme had been circulated. Sand bags can be distributed by PDC.

iv) Farm Lane and at Burngate Farm stones are being washed down the road from these locations

**Action:** District Cllr Quinn will ask PDC to send the road sweeper down Main Road.

The combination of the water and the stones are eroding the verges down Camp Hill. Could a kerbstone be installed? County will replace the tarmac at the edge of the road. The drain at the Launches needs unblocking.

**Action:** County Cllr Lovell will inform Highways.

b) **District Cllr Quinn's Report.**

i) The Local Government Boundary Commission for England (LGBCE) Boundary Review. There is a meeting of the Statutory Instrument Committee next week. Purbeck District Cllrs will be attending. An outcome could be just to make the changes to Swanage.

ii) PDC are undertaking a Community Governance Review. This may adjust Parish boundaries.

In West Lulworth there is an anomaly in that the two officer's houses at the army camp are in East Lulworth whereas everything else is in West.

12/13/168 **New items for discussion or Report**

a) Village Notice board

A good place for a notice board for general message e.g opening times of Citizens Advice Bureau and benefits surgeries would be where the current Village Hall notice board is.

In principle the Parish Council agreed that this is a good idea. The notice board would be paid for by the Parish Council.

**Action:** Mr Knight will raise this at the next Village Hall meeting.

b) Public Consultation on Marine Conservation Zones. Closing Date March 2013.

**Action:** Mr Miller will look at this and the item will be added to next month's agenda.

District Cllr Quinn reported that Mr Richard Drax MP will be visiting all the small villages and hamlets.

- c) Heavy rainfall and flooding at the Cove.  
See minute 12/13/167 a) ii).
- d) Consultation on the Draft Regulations for the Local Government Pension Scheme 2014. Closing Date 8th February 2013.  
No comments were made about this consultation.  
Mr Simpson had attended a useful Pension training session run by DCC Pensions team. Mr Simpson raised the point at this meeting that small employers such as the Parish Council just want to know what they need to do.

12/13/169 **Ongoing Actions and items for discussion/update from previous meetings**

a) **Wreck to Reef Project**

No reply has been received from Mr Walsh. A copy was sent to Mr Richard Drax MP who had replied stating that he thought that the Parish Council had been consulted.

b) **Cove Toilets**

The toilets have not been repainted due to the weather.

c) **Television Reception**

No further information to report.

d) **Dark Sky policy survey**

No lighting at the Cove. It is ruining the dark skies. Is there anything PDC can do?

**Action:** District Cllr Quinn will see what PDC can do.

12/13/170 **Parish Plan**

At the Annual Parish Meeting (APM) the main topic will be the Parish Plan. The date for the APM is Monday 18<sup>th</sup> March at 7.30pm.

The structure of the evening – Chairman’s Report, list of areas where the Parish Plan needs updating.

**Action:** Mr Simpson will meet with Mrs King and Mr Davey to decide how the meeting will be run.

**Action:** The Clerk will invite Richard Drax, MP to this meeting

One idea of the Parish Plan was to have a Parish Office. Mrs King has spoken to Mr Sam Fox-Adams, Village Hall Committee Chairman, about a cupboard in the Village Hall where Mrs King will be able to store the History Group Documents. Mrs King has a fire proof safe where village archive records are stored. Mr Simpson agreed to take the boxes of the Village Trail leaflets that belong to the Parish Council.

12/13/171 **Flood Plan**

Mr Whittle has been given a digital copy of the Flood Plan from Mr Pack. No homes were flooded during the recent heavy rainfall. The Flood Plans personal contact details need updating.

12/13/172 **Update on the Winfrith Decommissioning**

This item was deferred until the next meeting.

12/13/173 **Highways Issues**

- a) Main Road resurfacing - temporary Road Traffic Regulation Order – B3070, Main Road, West Lulworth. 28th January – 1st February 2013 during the hours 0900 and 1630.

Highways will need to put up signs soon to give people advance notice of these works being carried out.

- b) DCC has ordered a footpath sign for Camp Hill.

- c) Any issues to report

Mr Simpson will write to Mr Watkins to thank him for cutting back the hedge.

Mr Knight reported that the high Leylandii hedge in the back garden of Tewkesbury Orchard is affecting a neighbour's enjoyment of their own garden. Despite contacting her neighbour about cutting back this hedge there has been no action to carry out this work.

**Action:** District Cllr Quinn will find out if PDC can take any action.

12/13/174 **Footpaths**

- a) Dungy Head

No update.

- b) East to West Lulworth footpath

The route of this footpath will be walked on 22<sup>nd</sup> January. The Department of Environment needs to be notified of this interest. There are representatives at the meetings from East and West Lulworth Parish Councils, army and the weld Estate. Funding should be applied for by one Parish Council. West Lulworth is the obvious choice as they meet on a monthly basis. East Lulworth will be approached to see if they are in agreement.

- c) Update on previous issues reported and Update on previous issues reported

There were no issues to report.

12/13/175 **Training Courses**

- a) **Purbeck District Council** January 21<sup>st</sup> 2013 at 6.30pm to cover planning enforcement and planning appeals.

Mr Davey and Mrs King to attend.

- b) **Purbeck District Council** March 5<sup>th</sup> 2013 at 2pm to cover planning constraints flooding, surface water drainage, Heathland and biodiversity and listed buildings and conservation areas, trees.

Mr Knight, Mrs Rudd and Mr Whittle will attend this planning training.

- c) **DAPTC** January 24<sup>th</sup> 2013 9.15am – 12.45pm Essential Finance for parish councils.

Mrs Colvin to attend.

**Action:** The Clerk will book the places on the above courses.

## 12/13/176 Correspondence

### a) Correspondence report – January 2013

All the following correspondence had been circulated to councillors between meetings. This report was noted.

- i) Free seminar 'Coasts' held on Tuesday 4<sup>th</sup> December at Bournemouth.
- ii) Details of free parking that will be available from Wednesday 19<sup>th</sup> December to Saturday 22<sup>nd</sup> December inclusive in the Purbeck District Council's car parks.
- iii) Community Safety News - the quarterly newsletter from the Dorset Community Safety Partnership.
- iv) Navitus Bay Wind Park Announcement as a direct result of discussions with statutory consultees and local communities changes are being made to the proposed Wind Park.
- v) Email newsletter and Christmas wishes from Julie Girling MEP.
- vi) Community Right to Bid and nominating Community Assets – further details can be found on the Dorset for You website.
- vii) A press release regarding the cut in funding for rural Councils following the financial settlement announced by the government on 19<sup>th</sup> December.
- viii) Paul Kent has won the 'Finance Officer of the Year' award for the outstanding performance of the Dorset County Pension Fund.
- ix) Citizens Advice Bureau letter with an opening times poster which was displayed on the notice board. Their Annual Report was included too.
- x) 'Voice Mail' – the latest news from Dorset Advocacy.
- xi) Purbeck events list for January and February.
- xii) Purbeck District Council (PDC) Bulletin January 2013.

b) DAPTC Circular 11/12. A copy has been received by all Councillors.

## 12/13/177 Items for information and Items for next agenda

Items for Information:

- a) Mrs King attends the Purbeck Action Transport Group and Mr Whittle agreed to attend these meetings too.
- b) The Holiday Fellowship has taken over Cromwell House today.
- c) Mr Miller pointed out that the Cove plans involve the loss of his shed on the beach. There were plans for storage for the fishermen at the Boathouse. This has not been confirmed. Mr J Webb said that the Boathouse will have a community use – art gallery. The change of use of the Boathouse will require planning permission.  
**Action:** The Clerk will write to Mr Weld asking about the provision of storage facilities for the fishermen.
- d) The Clerk had received a telephone call from Simon Gledhill who deals with parking enforcement at DCC. He stated that there is no reason why visits cannot be made to West Lulworth as traffic wardens are in the Purbeck area every day. It would be helpful for a list of areas and the times of the parking problems.  
**Action:** The Clerk will reply that any day of the week but preferable Saturday or Sunday after 10.00am. Do not come at the same time or day each visit as not all offences are by holiday makers.

12/13/178 **Date of the Next Meeting**

The next Parish Council meeting will be held on Monday February 4<sup>th</sup> 2013 at 7.30pm at West Lulworth Village Hall.

With no further business the meeting was closed by the Chairman at 9.36pm.

Chairman: .....

Date: .....