



Minutes of the Parish Council annual meeting held on Monday 13 May 2019 at 7:30pm in West Lulworth village hall.

Councillors present: Mr J Davey (Chairman), Mr N Miller (Vice-Chairman), Mr G Dale, Ms S Jackson, Mr M Whittle.

In attendance: Dorset Councillor L Miller
Dorset Councillor P Wharf
Miss E Blake (Clerk)
5 members of the public

Declarations of Acceptance of Office

19/20/001

Councillors signed their Declarations of Acceptance of Office.

Election of Chairman

19/20/002

Councillor (Cllr) Miller nominated Cllr Davey as Chairman, Cllr Whittle seconded and all agreed.

Resolved that Cllr Davey is elected as Chairman and signs the Acceptance form.

Apologies

19/20/003

Apologies for absence were received from Councillor Matthews.

Declarations of Interest

19/20/004

Cllrs Davey and Whittle declared an interest in Estate matters, due to work.

Public Questions and Discussions Period

19/20/005

Residents of West Road asked for updates on how the traffic problems were being tackled. There had been congestion at the Easter bank holiday weekend and Lulworth Estate are now reviewing their procedures. West Road was congested for four days. Enforcement officers had been in the village and had ticketed many offending vehicles.

Dorset Councillor Laura Miller had contacted Highways Officer, Stephen Mephram, and he is aware there are ongoing issues that need attending to. Cllr Miller had only been recently appointed so hoped that more definitive answers could be available at the next meeting. She had put forward a case-working system for councils and councillors so concerns can be tracked.

Cllr Davey pointed out that main problems are West Road and the narrowing of the road near The Launches.

Minutes

19/20/006

The minutes from Monday 1 April 2019 were agreed as being an accurate representation of the meetings and were duly signed by the Chairman.

Matters Arising from The Previous Minutes

19/20/007

There were no matters arising from the minutes of the previous meeting.

Report from Dorset Shadow Councillors

19/20/008

a) Dorset Councillors Peter Wharf and Laura Miller envisaged the ward would be split into two for continuity. A monthly report will be provided for circulation and an opportunity for residents to speak individually to councillors will be scheduled to take place before parish council meetings. In June the drop-in surgeries will be provided at West Lulworth village hall on Monday 3rd June at 7:00pm and at Drax hall, Bere Regis on Tuesday 11th June at 6:30pm.

b) Cllr Jackson requested a list of Dorset Councillors, committee members and cabinet members. The first meeting of Dorset Council takes place on Thursday 16 May and committee members would be agreed then.

c) Cllr Jackson requested that the 100-word limit for speaking at Dorset Council meetings is reviewed. Cllr Miller updated that the word limit is being removed.

d) Cllr Jackson requested that Dorset Council meetings take place during the evening. Cllr Miller responded that she had been informed that there had to be a balance between officer time and councillor availability. There was now a mixture of meeting times and this will be reviewed in the future.

e) There is a lot of member development at Dorset Council with a programme of training scheduled until October.

Planning Applications/ Updates on Previous Applications

19/20/009

6/2019/0176 1 Shepherds Way, West Lulworth, BH20 5SL: An application to erect a single storey side/rear extension, retaining wall and boundary extension was considered.

No objections but materials more compatible with the surrounding area would be preferred.

6/2019/0576 11 Shepherds Way, West Lulworth, BH20 5SL: An application to erect balcony on front elevation and chimney/flue on western elevation.

No objections but an enquiry should be made about parking provision.

6/2019/0209 The Old Farmhouse, Farm Lane, West Lulworth, BH20 5SP: Application for a change of use of garden building to holiday cottage.

No objections.

APPROVED: 6/2019/0121 The Butchers Shop (and Galley), Main Road, West Lulworth, BH20 5RL: Application to demolish two redundant retail units, erect new dwelling and form new vehicular access and parking.

Concerns were raised that there is a Right of Way (ROW) footpath within the development site and this has not been acknowledged on the planning application and approval. Cllrs Miller and Wharf requested the footpath information so they could speak to Dorset Council officers.

Tree Works Applications / Updates on Previous Applications

19/20/010

a) TWA/2019/093 Holy Trinity Church, Church Road, West Lulworth: (T1) Yew – remove limb over holly, remove dead wood; (T2 & T3) Yews – crown reduce by 2-3m – District of Purbeck (Glebe Field, West Lulworth) TPO 1983 (Ref. TPO 187)

The Tree Officer will be attending the site to view the proposed works.

b) 2019/084 St Patricks, West Lulworth, Main Road, BH20 5RL: application to fell 3 x plum trees, fell 1 x holly tree and works to sycamore, horse chestnut, beech and plum trees (Ref. TPO 450) Cllr Dale to view and forward comments.

Cllr Jackson requested images of the fruit trees that are proposed for felling. Concerns were raised about the number of trees being lost in the village.

Finance

19/20/011

a) Four quotes were received and considered for the insurance provider for 2019/20.

Resolved that Inspire continues as the insurance provider for 2019/20.

Resolved that the following were approved for payment, proposed by Cllr Miller, seconded by Cllr Jackson:

Grass cutting	£250.00
Insurance	£552.11
Plants for planters	£85.00
Staff wages (April)	£536.90
Playground flooring and swing seat	£2883.10

b) The following receipts were noted:

Interest (April)	£0.18
Precept (first half)	£9446.85

New Items for Discussion or Report

19/20/012

a) Nominations were requested for the Vice-Chairman role.

Resolved that Cllr Miller is elected as Vice-Chairman.

b) Appointments to roles were reviewed and agreed.

ACTION: Clerk to update details on the website.

c) A new 21-day planning response time limit has been imposed on parish councils. Cllr Jackson put forward that 21 days is not enough time to be able to hold a monthly meeting and formally discuss and agree a response. Cllr Wharf suggested that Cllr Jackson could formally log the concern with DAPTC and could make a submission to the Governance Committee; the Dorset Council governance will be reviewed after a year. Cllr Wharf informed the meeting that there would be a cabinet member responsible for community and the concerns could be raised with them. It was agreed that Cllr Jackson will put forward the concerns at the Dorset Council meeting and copy to DAPTC.

d) A request from DAPTC for evidence of services provided by parish councils was considered. Cllr Jackson queried what case needed to be made. It was agreed that a draft response would be consulted upon.

e) Membership of the Dorset Community Action (DCA) Associate scheme was considered. DCA provide support to voluntary sectors and offer training and information sessions.

Resolved that membership of DCA is obtained.

f) A response to a CPRE request for views on public transport in rural areas was considered. Views to be put forward included regular and connected public transport would be welcomed.

g) There were three parish councillor vacancies. Cllr Miller offered to stand for co-option, and this was agreed by all. Cllrs were asked to inform residents of the vacancies.

Resolved that Cllr Miller is co-opted onto the Parish Council.

Ongoing Actions/ Updates from Previous Meetings

19/20/013

- a) Cllr Matthews was unable to attend the meeting and give an update on village improvements.
- b) A complaint about the extension of the double yellow lines had been made on social media.

Feedback from Meetings

19/20/014

Cllr Whittle had attended the Camp Bestival SAG meeting. Tweaks are still being made to the management plan. Cllr Whittle will update when further information is provided.

Training

19/20/015

Training dates were circulated to councillors.

Resolved that Cllr Jackson will attend the New Councillor training.

Highways

19/20/016

a) Traffic issues were discussed during the Public Discussions period.

b) Cllr Whittle enquired about the progress of the change of use for the old bus stop at the Heritage Centre. Highways had suggested that they would not pay for the change.

ACTION: Clerk to obtain costs of the change.

c) Cllr Miller proposed that a request be made to extend the DYLS to Dagers Gate as vehicles were blocking entrances to the farmyard and the opposite road to Burngate. Cllr Jackson suggested that 'no parking' signs could be provided temporarily.

Footpaths

19/20/017

Cllr Miller will walk about to check which footpaths need to be maintained.

Playgrounds

19/20/018

No playground matters were discussed.

Correspondence

19/20/019

* Response to Parish Council's letter of objection

ACTION: Response to be drafted and circulated

* Faults with the defibrillator at the Coastguard building

ACTION: Clerk to ascertain the problem and contact the supplier

* LGR Dorset Newsletter

* Summer bus service timetable

ACTION: Clerk to circulate and display on the notice board

* Advice and guidance on acceptance of office and declarations of interest

* NALC backs call for rural strategy

* Local Plan Inspector – Exercise the right to speak at a hearing session

Items for Information

19/20/020

Sat 11 May: Temporary Event Notice for 'Curry & Disco' night 7pm to 11pm

Sat 18 May: Jurassic Beast cycle race takes place through West Lulworth

Sat 30 June: Macmillan Mighty Hike event along the Jurassic Coast

Exempt Item

19/20/021

The press and public were excluded from the meeting, as defined at Schedule 12A of the Local Government Act 1972, in order that the Parish Council could discuss and review the staff salary rates.

Resolved that the Clerk's salary is adjusted to reflect the evaluation of the salary scale and annual increase.

Dates of the Next Parish Council Meeting

19/20/022

The next Parish Council meeting will be held on Monday 3 June 2019 at 7:30pm at West Lulworth Village Hall.

With no further business, the meeting was closed by the Chairman at 9:25pm.

Chairman: Date: